

Letter of Agreement

Re: DHHS Cares Response and Recovery Grant – Funds for Outpatient Mental Health Counseling

For providers wanting to connect individuals to gift certification for outpatient mental health counselling, please reference the following information:

Gift Certificates: The gift certificates will provide outpatient mental services for an individual up to four sessions at the rate of \$123.00 per session. Additional sessions would be at the cost of the individual. These sessions are to be completed by December 30, 2020 and can be via telehealth or face-to-face.

Eligibility: (1) The individual has been impacted by the COVID pandemic in ways such as job loss, change in family dynamics/structure, emotional and mental health struggles, and difficulties associated with housing to name a few. As a provider, it will be required that a presenting concern include perspective on how the individual client has been impacted by COVID to articulate benefits of outpatient services. The client will also be (2) a resident of Nebraska and (3) a US citizen. It is also noted that the individuals eligible will either be uninsured, or are underinsured and have private insurance. It is important to note that no sessions will be billed to insurance if the individual has private insurance, as the gift certificates will provide payment.

Documentation: Individuals who will be eligible and utilizing gift certificates, will complete consent paperwork in the counselling office of their choice, and those records are to be held by that office. Each participant will be given an ID to track individuals who are given gift certificates to assist as we monitor participating. No information will be shared with Buffalo Community Partners, and in the event that an individual is willing to have demographic information shared for continued purpose of future funding or follow-up regarding experience utilized the present funds, a release of information will be obtained.

How to access such gift certificates once you have determined client eligibility for funds:

1. Visit the Buffalo County Community Response site and send inquiry through the link that you have a client utilizing such services to get approval that a gift certificate is available as we have a total of 50 available. Website: <https://bcchp.org/giftcertificate>
2. Once approval is given from Amber Hallberg at Buffalo Community Partners, complete the application including provider and office/contact information, in addition to presenting concern, and client ID. The full application will need to be sent to Amber within 48 hours of approval for the gift certificate.
3. Once sessions are completed, up to four sessions, an invoice is to be completed and sent to Amber to prompt reimbursement. Reminder that no sessions utilizing the gift certificate are to be submitted to insurance. If the client consented to demographic information to be shared, such information and a release of information will then be sent upon completion of sessions.

For additional information, please reach out to the following:

Amber Hallberg, Buffalo Community Partners

Community Response Team Assistant

Email: WellnessIntern@bcchp.org

Sarah Yendra, LIMHP, LADC

Buffalo Community Partners, Board Member

Email: ssyendra@outlook.com

It is the providers responsibility to read and accept these terms. By requesting funds you are accepting these terms. Thank you for your participation and assistance as we provide resources to those in our community.